



NAMWOLF Law Firm Membership Application

Our goal is to have a blend of the leading minority and women owned law firms, dispersed geographically across the United States, representing a variety of corporate law expertise. NAMWOLF uses a detailed process to determine law firm admission and this vetting process can take several months. Law firm candidates must complete an extensive application and screening process before they can be admitted to membership. Member firms are substantially devoted to the representation of large entity clients. Therefore, membership will only be offered to firms that devote the substantial portion of their time to, or derive the substantial portion of their revenue from, the representation of major corporate and/or public entities and are not generally adverse to such entities, except in business versus business litigation.

Core Values:

EXCELLENCE

DIVERSITY

PARTNERSHIP

COMMITMENT

INTEGRITY

CRITERIA FOR ADMISSION INCLUDES

- Currently certified as a minority, women or LGBT owned, operated, managed and controlled (51% or more) firm. **Must be certified by the National Minority Supplier Development Council (NMSDC), the Women's Business Enterprise National Council (WBENC), or The National Gay and Lesbian Chamber of Commerce (NGLCC).**
- Demonstrated excellence in quality of law practiced.
- Adherence to NAMWOLF's core values.
- Demonstrated commitment to inclusion and diversity in the legal profession.
- Favorable client references from national and regional corporations or major public entities, including corporate references within the Fortune 500.
- Three or more full-time attorneys in the firm.
- Headquartered in the U.S. or Puerto Rico.
- Sufficient practice liability insurance (at least \$2 million).
- \$100 Nonrefundable Application Fee.

The NAMWOLF team performs independent research on each prospective firm. After the firm's application is complete, the Law Firm Membership Committee reviews the collected materials and makes a recommendation for or against membership to the Board of Directors, with whom the final decision rests. **Please note no application will be reviewed one month before our Driving Diversity and Leadership Conference (February) and three months before our Annual meeting (September).**

NAMWOLF LAW FIRM MEMBERSHIP APPLICATION

NAME & TITLE:	
FIRM:	
ADDRESS:	
CITY:	STATE:
ZIP:	COUNTRY:
TELEPHONE:	FAX:
EMAIL:	WEBSITE:
OTHER OFFICES AND ADDRESSES (INCLUDE TELEPHONE NUMBER)	
PLEASE LIST EACH OFFICE LOCATION FOR YOUR FIRM AND NAMES OF ATTORNEYS WHO STAFF EACH OFFICE. FOR EACH OFFICE LOCATION, PLEASE INDICATE WHETHER SUCH OFFICE IS STAFFED VIRTUALLY, FULL-TIME, PART-TIME OR INTERMITTENTLY.	

ORGANIZATIONAL INFORMATION

1. Type of ownership (sole proprietor, partnership, corporation): _____

2. President/Owner/Partners: _____

3. How long has your firm been in existence? _____
4. Number of **full-time** attorneys in your firm: _____
5. If any of these full-time attorneys have an “of counsel” relationship, or are otherwise not a partner, member, shareholder, associate or employee of the firm, please identify each such attorney by name:

6. Number of part-time attorneys in your firm. Please identify each part-time attorney by name:

7. What other accolades do you have that speak to your reputation in the legal community amongst your peers and clients? Specific attention will be given to those recognitions (i.e. Best Lawyers)?

8. Type of Firm (minority-owned, women-owned): (Attach a copy of your NMSDC, WBENC, and/or NGLCC certification)

9. Practice Liability Insurance Carrier: (Attach endorsement letter describing the amount and type of malpractice insurance your firm carries) (Minimum \$2M/\$2M).

10. Do you have any partnerships, affiliations, or businesses with law firms? If yes, please describe:

11. Are any of the attorneys in your firm associated with or work for other law firms? If so, please identify each such attorney by name along with the name of the other law firm with which that attorney is associated, for example, of counsel:

12. How did you hear of NAMWOLF and why do you want to join?

13. Languages spoken (conversantly) by members of the firm:

CORPORATE REFERENCES

List at least three corporate references (preferably Fortune 500, Fortune 1000 companies or large public entities) from assignments performed within the last two years under the direction of in-house counsel. Please be sure to list an attorney from the legal department of the corporation you would like us to contact. **Please understand that NAMWOLF will reach out to your references and we will not consider your firm for admission until we receive substantive responses from least three of them.**

COMPANY NAME:
CONTACT PERSON & TITLE:
TYPES OF MATTERS HANDLED AND FOR HOW LONG?
PHONE NUMBER:
EMAIL:

COMPANY NAME:
CONTACT PERSON & TITLE:
TYPES OF MATTERS HANDLED AND FOR HOW LONG?
PHONE NUMBER:
EMAIL:

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CONTACT PERSON & TITLE:
TYPES OF MATTERS HANDLED AND FOR HOW LONG?
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EMAIL:

COMPANY NAME:
CONTACT PERSON & TITLE:
TYPES OF MATTERS HANDLED AND FOR HOW LONG?
PHONE NUMBER:
EMAIL:

OTHER REPRESENTATIVE CLIENTS:

FIRM CHARACTER: (Please attach additional pages if necessary)

While many of our firms do business versus business litigation, NAMWOLF firms do not represent individuals suing corporations in employment, personal, injury, or insurance matters. If such work is part of your firm's regular or even occasional practice, we recommend that you contact us before applying.

1. Are you, your firm, or any member of your firm concentrating in a specific practice area? Please describe.

2. Does your firm solely do defense work? If not, provide (i) a percentage breakdown of plaintiff's work versus defense work (firmwide), (ii) percentage breakdown of plaintiff's work versus defense work by practice area, and (iii) a description of the nature of plaintiff's work. While many of our firms do business versus business litigation, NAMWOLF firms do not represent individuals suing corporations in employment, personal, injury, or insurance matters. **If such work is part of your firm's regular or even occasional practice, we recommend that you contact us before applying.**

3. Are you, your firm, or any member of your firm members of specific legal trade associations? Please list.

4. Please share examples of your firm's commitment to diversity and inclusion in the legal profession and in your community including: evidence of the diversity and inclusion within your firm's leadership/partners/shareholders/associates/staff; diversity and inclusion organizations and programs in which your attorneys are actively involved and which your firm supports financially, recognitions of your firm and/or its attorneys for diversity and inclusion efforts; publications by your firms' attorneys supporting diversity and inclusion; and, any other evidence of your firm's leadership in the diversity and inclusion space.

5. Please list any ratings, recognitions and/or awards the firm and/or its partners have received that reflect your reputation in the legal community. Examples include, but are not limited to: Martindale-Hubbell, Chambers, and/or Justicia ratings, local or diversity bar association awards, etc. Accolades that can be purchased without peer or client review will receive less weight.

6. List other information about your firm, or a member of your firm, that would assist us in determining your qualifications for membership, including judicial appointments, published cases, participation in statutory development, or other matters.

- 7 Do you know any NAMWOLF attorneys or firms? If so, tell us who.

8. Have you or any other lawyer at your firm ever been cited for a disciplinary or ethical violation by a state bar or court of law, been disbarred, or has a final judgment of professional malpractice been rendered against you or any other lawyer of the firm? If yes, please explain below.

(see next page to complete application)

PLEASE RECORD BELOW THE PRACTICE AREAS THAT YOUR FIRM CAN PROVIDE

BAR PRACTICE AREAS

Please put a check mark next to the practice areas that your firm can provide.

Firms with **3 - 20** attorneys please limit your choices to your top **three** practice areas.

Firms with **21 – 40** attorneys please limit your choices to your top **six** practice areas.

Firms with **41 and over** attorneys please limit your choices to your top **eight** practice areas.

☐	Administrative Law	☐	Intellectual Property Law
☐	Admiralty/Maritime Law	☐	International Business Law
☐	Antitrust Law	☐	International Trade Law
☐	Appellate Practice	☐	Labor and Employment Law
☐	Arbitration	☐	Land Use Law
☐	Aviation Law	☐	Legal Malpractice
☐	Banking Law	☐	Legislative Practice
☐	Bankruptcy Law	☐	Medical Malpractice
☐	Business Law	☐	Mergers and Acquisitions
☐	Civil Rights	☐	Military Law
☐	Civil Trial Practice	☐	Municipal and Zoning Law
☐	Commercial Law	☐	Municipal Bond/Public Authority Financing
☐	Commercial Litigation	☐	Natural Resources Law
☐	Communications Law	☐	Nonprofit and Tax Exempt Organizations
☐	Computer Law	☐	Oil and Gas Law
☐	Constitutional Law	☐	Partnership Law
☐	Construction Law	☐	Patent Law
☐	Copyright Law	☐	Pension and Profit Sharing
☐	Corporate Law	☐	Personal Injury
☐	Creditors' Rights	☐	Product Liability Law
☐	Criminal Trial Practice	☐	Professional Liability
☐	Education Law	☐	Public Utilities Law
☐	Elder Law	☐	Real Estate Law
☐	Eminent Domain	☐	Securities Law
☐	Employment Benefits Law	☐	Social Security
☐	Energy Law	☐	Sports and Entertainment Law
☐	Environmental Law	☐	Tax Law
☐	Family Law	☐	Telecommunications Law
☐	Franchise Law	☐	Toxic Torts
☐	General Practice	☐	Trade Secret Law
☐	Government Contracts	☐	Trademark Law
☐	Health Care Law	☐	Transportation Law
☐	Immigration and Naturalization	☐	Trusts and Estates, Wills and Probate
☐	Insurance Defense	☐	Workers Compensation Law
☐	Insurance Law	☐	Other:

SIGNATURE

I, _____, of _____ Law Firm hereby swear and state as follows:

I hereby authorize The National Association of Minority and Women Owned Law Firms (NAMWOLF) to investigate the information set forth in this application.

I am authorized to make representations on behalf of _____ (a Law Firm).
_____ Law Firm is primarily owned and managed by minorities or women.

I hereby certify under penalties of perjury that the information provided is correct.

Type of Print Name of Authorized Partner or Member

Signature of Authorized Partner or Member

Date of Signatures:

Please send completed application (with Firm Practice Areas) via email to:

**Sherisse Rodriguez
Communications & Membership Coordinator
NAMWOLF
222 South Riverside Plaza
Suite 1870
Chicago, Illinois 60606
Tel: 312-733-7780
Email: Sherisse_rodriguez@namwolf.org**